



Volunteer Application Form Friday 1 - Monday 4 June 2012

Full name: _____

Address: _____

Postcode: _____

Date of birth: _____ Email: _____

Telephone: _____ Mobile: _____

Please tick here if you would prefer not to receive FF text messages.

BB/GB company or youth group: _____

Church linked to: _____

Please choose which team you would like to be part of, using the descriptions below to help you choose.

You need to put a 1 in the box for your first choice and choose a 2nd choice. We do our best to allocate most people to their 1st choice.

- Activities** – assist with sports, join in activities such as games, quizzes and be willing to start up activities around site to keep people entertained.
- Catering** – help in the eating venues with food, serving and keeping everyone happy and well fed!
- Children's work** - Help with the crèche or 5-11s in the mornings. Lead games, Bible stories and have fun with the little ones at FF.
Children's Team are asked to help with another team of their choice in the afternoons or evenings as part of their experience of volunteering at FF.
- Communication** - Help promote and share messages about FF before, during and after the event.
- Entertainment** – come with evening shows, quizzes, films prepared and make FF an entertaining place to be.
- Programme support** - help FF run smoothly by checking workshops are set up, venue hosts and speakers have all they need and learn how the programme for FF is co-ordinated.
- Retail** - be part of the friendly team who keep the Shopadrome open throughout the weekend providing festival goers with drinks, sweets, FF/BB/GB merchandise as well as FF's own Christian bookshop.
- Security** – help keep FF a safe place to be at night.
- Stewards** – be a cheerful person around the site, help run the event and “make things happen”. You'll probably be aged 15 – 25.
- Site team** – a team of key people that includes: site managers, health & safety, venue managers, maintenance, electrical, AV production, welcome team on the front gate. You will make FF a safe and happy place to be.
- A pre-agreed role** as discussed with a member of the Festival Planning Team.
Please give here

Many volunteers tend to arrive on Friday morning. Please indicate if you are able to arrive earlier in the week to help with set up. We will then confirm this with you.

Please circle when you will arrive on site: Mon am/pm Tues am/pm Wed am/pm Thurs am/pm Fri am

I wish to be a volunteer at FF 2012 and agree to undertake duties at FF following instructions given and within the guidelines and policies of safety and child protection.

Signature: _____ Date: _____

Please enclose the £15 volunteer rate and add £8 if you would like to pre-order a t-shirt.

Small Medium Large XL XXL

I enclose £ _____ as the total amount payable.

Cheques should be made payable to 'The Boys' Brigade' or complete card details below.

Please charge my account as above: Visa MasterCard Debit/Switch (tick as appropriate)

Issue number (Switch cards only)

Account number:

Valid from: / Expires end: / Security number:

Name on card: _____

Address and telephone of cardholder: _____

Signature of cardholder: _____ Date: _____

Firm Foundations is committed to providing a safe environment and operates within the policies and procedures of The Boys' Brigade and The Girls' Brigade (England and Wales) including those for child protection and safety.

All volunteers need details of a CRB check to be recorded by Firm Foundations therefore please give details on your application form or make sure you have applied for a new CRB check by **Thursday 5 April through the Firm Foundations office**. We need to have received a disclosure back from the CRB office by **11 May** if one is needed, if not you will be unable to volunteer. Disclosure checks can take a few weeks so please do not leave this later than 5 April.

- Please complete Section A:** If you are already registered with BB Headquarters or GB Central Office as a BB or GB leader. You will be checked against records already held by BB/GB.
- Please complete Section B:** If you are a young person aged between 16 and 18.
- Please complete Section C:** If you are aged over 18 and are not a registered BB or GB leader. You need to provide details of two references and will require an enhanced disclosure check.

Section A: If you are already registered as a BB or GB leader:

GB Company: _____ **BB Company:** _____ **Battalion:** _____

If BB, please provide your leader registration number: _____

GB Do you already have an Enhanced CRB check? **YES/NO** If yes please give the number and date:

Number: _____ Date: _____

Section B: If you are aged between 16 and 18:

Recommendation:

The recommendation of your BB or GB Captain, or other appropriate person, is required for you to be a volunteer at Firm Foundations. This could be the minister of your church or another person in a position of leadership in your church who knows you well.

I am pleased to recommend (name): _____ to be a volunteer at Firm Foundations.

Signed: _____ Date: _____ Name: _____ Title: _____
(Print)

Consent:

Consent of a parent, guardian or carer is required for those aged under 18 years of age.

I give my permission for (name): _____ to attend Firm Foundations.

Parent/guardian/carer's name: _____ (Print) Signature: _____

Address: _____ Postcode: _____

Home telephone number: _____ Mobile number: _____

Section C: If you are aged over 18 and are not a registered BB or GB leader:

Declaration:

Because of the nature of the work for which you are applying, this post is exempted from the provision of Section 4(ii) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions order 1975), and you are therefore not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act, failure to disclose such convictions could result in the withdrawal of approval to work at Firm Foundations. (This will not necessarily preclude you from FF2012.)

Have you ever been convicted of a criminal offence, or are you currently subject to criminal charges? **YES/NO**
If you have ticked 'Yes,' please give details on an attached sheet.

Signed by the applicant: _____ Date: _____

References:

Please supply the name, address and telephone number and position of two people to whom reference can be made in support of your application. These should not be members of your family

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|---------------------------|---------------------------|
| 1. Name: | 2. Name: |
| Address (incl. postcode): | Address (incl. postcode): |
| Telephone number: | Telephone number: |
| Relationship: | Relationship: |

CRB:

In accordance with policy, an Enhanced Disclosure CRB check is required prior to the event.

To be completed by the minister of your church, or the child protection co-ordinator.

Has your church obtained an Enhanced Disclosure CRB check for the above applicant within the past six months? YES/NO

If yes, please send the original document in with this application and also send a S.A.E. for its return.

Signed: _____ Name: _____ (Print) Date: _____

Address: _____ Position: _____

Please send this form and payment to:

Firm Foundations, The Boys' Brigade, Felden Lodge, Hemel Hempstead, Herts, HP3 0BL.

Any enquiries about volunteering at FF, please contact **01442 288551** or **firm.foundations@boys-brigade.org.uk**

